

FIFTH EDITION

International Armor Bearers Young Peoples' Union

GUIDE & HANDBOOK

ABYPU

COOLJC

CHURCH OF OUR LORD JESUS CHRIST
OF THE APOSTOLIC FAITH, INC.

**Armor Bearers Young Peoples' Union
Church of Our Lord Jesus Christ of the Apostolic Faith, Inc.**

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This handbook was prepared and reviewed by the 2010-2013
ABYPU Executive Staff

5TH EDITION

The Official Guide And Handbook Of The
Armor Bearers Young Peoples' Union of the
Church of Our Lord Jesus Christ
of the Apostolic Faith, Inc.

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1949

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Reginald J. Davis, International President
1997

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Abraham Belanger, International President
2012

Prepared especially for use in all International Armor Bearers Young Peoples' Unions of the Churches of Our Lord Jesus Christ of the Apostolic Faith, Inc., and for other Christian Youth Groups who may choose to use it.

Abbreviations used commonly throughout the International ABYPU Guide and Handbook of the Church of Our Lord Jesus Christ, Inc. are:
COOLJC (Church of Our Lord Jesus Christ),
IABYPU (International Armor Bearers Young Peoples' Union),
YP (Young People or Young Person),
IWC (International Women's Council), and
DM (Diocesan Meeting)

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1961-1973

Bishop William L. Bonner
Presiding Apostle 1974-1991
Chief Apostle 1991-Present

Bishop Gentle L. Groover, Presiding Apostle
1995-2001

Bishop James I. Clark Jr., Presiding Apostle
2001-2007

Bishop Matthew Norwood, Presiding Apostle
2007- Present

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Bishop James Maye

Advisor to the Youth Department
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Sis. Seneca Alston, Recording Secretary
Sis. Angella Middleton, Corresponding Secretary
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Bro. Michael Morrow, Education Liaison Director
Sis. Jordon Greenway, Global Missions Liaison Director

Guide and Handbook Committee, The International ABYPU Cabinet

FOREWARD

Praise the Lord and greetings to each of you! The vision of the IABYPU is to "Bridge the Gap and Build the Future" of the International Armor Bearers Young Peoples' Union. Providing resources and tools, along with communications and opportunities to showcase your leadership skills, we strive to make the IABYPU more valuable to you day by day. The IABYPU is proud to release the refreshed version of the IABYPU Guide and Handbook. This newly refreshed version has been condensed to ensure relevant and valuable information that will help you function operationally from a Local or Diocesan perspective. The great news about this guide is that it is not just offered in a hard copy. We have it available in digital form as well. This means that at any given time, we can add updates, make changes, and constantly refresh this tool so that it remains relevant through the years to come.

We appreciate your support and our goal is to see each of you as leaders of our youth to feel empowered to grow your ministries. I personally want to thank the chairman of the IABYPU Guide and Handbook Committee, Min. Mark Parrott II, who has faithfully led this daunting task to refresh this guide and handbook just for you. Thank you for all the feedback from the Diocesan and Local presidents that provided keen insights to changes we needed to make. We also thank the Apostle to the Youth - Apostle James Maye, along with our Advisor to the Youth - District Elder Reginald Davis for lending such great support as well! Feel free to reach out to any of us with questions. If you have any additional ideas on how we may add more value to this tool, then please visit our website and contact us via email. We love hearing from you!

Godspeed to each of you! May the Lord Jesus Christ continue to inspire every one of you to lead our youth into the future with passion and great vision!

IN THE SERVICE OF OUR LORD JESUS CHRIST,

ELDER ABRAHAM BELANGER,

INTERNATIONAL ABYPU PRESIDENT, 2010-2013

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ABYPU HISTORY

The ABYPU began in the Mother Church, Refuge Temple on 133rd Street in New York in 1922. Bishop R.C. Lawson, our founder, seeing great potential in the young people if given time and freedom to exercise their spiritual gifts and natural talents, organized them into a union and set aside special time for them. Leon Seely was the first president. At that time there were only a few YP unions in the organization, and there was no thought of, nor any need for a national union.

In later years, however, the number of churches in the body had so increased, the number of young people so multiplied that it was thought necessary to organize all local unions into a national union. In the early day of the ABYPU, there were the senior groups only; but very shortly, with the increase in numbers of young people of all ages, it was expedient to create the intermediate and junior groups as well. Consistent with the International structure, state and diocesan ABYPU's came into being one by one.

The name "Armor Bearers" was suggested to Bishop Lawson by Mrs. Beatrice Brooks Utterbach. Instrumental in corresponding with the local ABYPU's and helping to organize them into a national union was Mrs. A. T. Slade who served as a temporary Honorary National President.

The ABYPU has always been an organization of innovation and creativity. Throughout our leadership, initiatives and programs have had a lasting effect on the youth of COOLJC and the International organization as a whole. Some of the innovations under our various presidents have included:

Edward F. King, Jr.

Publication of the first ABYPU Guide and Handbook

James W. Parrott, Sr.

Second printing of Guide and Handbook
Youth Crusades

Nathan Washington, Jr.

National ABYPU Junior Choir
Revision and reprinting of Guide and Handbook

James A. Maye

Institution of the Children's Convention
Revision of Guide and Handbook

Dennis M. Parrott

Area Plan of Administration
Institution of the Auxiliary of Apostolic Teens
Successor Development Program
International ABYPU Revival in Liberia

Fred Martin, Jr.

Conception of International ABYPU Leadership Retreat
International ABYPU Scholarship
Reprinting of the Guide and Handbook

Reginald J. Davis

Implementation of International ABYPU Leadership Retreat
Conception of International Singles' Ministry
Revision of the Guide and Handbook and publication of Volume II

Jaree Jones

Implementation ABYPU Midday Service at the International Convocation

Kevin Scott

Creation of the International ABYPU Logo
Construction of the ABYPU Leadership Retreat and Youth Summit
Creation of the ABYPU Website and Newsletter

David Leath

Creation International ABYPU Choir
Upgrade ABYPU Website

Abraham Belanger

Revision of the Guide and Handbook and publication of the fifth edition
Upgrades to ABYPU website
Re-design ABYPU Logo
Design AAT Logo
Revision of ABYPU Newsletter
Expansion of Appointed ABYPU International Staff to include in the areas of:

- Marketing
- Global Missions
- Videography/Photography
- Education
- Evangelism
- Young Women's Ministry
- Young Men's Ministry

The ABYPU is proud of its heritage and notable impact since its inception. We boast in the ranks of past international presidents who have grown to the highest levels of leadership in the Church of Our Lord Jesus Christ, including the Board of Apostles, Board of Bishops, Board of Education and Deacons Union. Throughout the organization, current pastors, auxiliary presidents and leaders began their service to the organization as leaders of a local or diocese ABYPU. Today's Armor Bearers Young Peoples Union continues to expand and nurture the talents and gifts of young people, turning potentials into actuality, and keeping the vision of our founder alive.

The present structure of the ABYPU is an outgrowth of the initial one organized by Bishop Lawson in 1922. Each pastor creates a union in his particular church in the pattern of the union at the Headquarters Church and the International President strives to keep them in harmony with

the principles first set forth in the initial ABYPU.

The motto of the ABYPU is "REMEMBER NOW THY CREATOR IN THE DAYS OF THY YOUTH." Ecclesiastes . 12:1.

ROSTER OF PRESIDENTS

Leon B. Seely	1922-1924
M.A. Slade	1924-1930
Modesto Proctor	1930-1931
D.J. Campbell	1931-1932
Henry D. Jones	1932-1935
S.A. White	1935-1936
Henry D. Jon	1936-1944
Howard Holtz	1944-1946
Charles N. Leader	1946-1948
Edward F. King, Jr.	1948-1950
James W. Parrott, Sr.	1950-1952
Robert Smith	1952-1954
James W. Parrott, Sr.	1954-1956
Pearl Williams Jones	1956-1957
James E. Smith	1958-1962
Nathan Washington, Jr.	1962-1966
James Brown	1966-1970
William Spencer	1970-1974
James A. Maye	1974-1978
Dennis M. Parrott	1978-1989
Fred Martin, Jr.	1989-1992
Reginald J. Davis	1992-1998
Jaree Jones	1998-2001
Kevin Scott	2001-2005
David Leath	2005-2010
Abraham Belanger	2010-Present

LEADERSHIP TRAINING

Some Keys For Being A Successful Christian Leader

YOU CAN BE A LEADER

Christian Leadership is the most prized asset of the church. This is as it should be, for God carries on His program and work through His children. And that makes you (if you are His child) a CANDIDATE for leadership.

Did you know that Leaders are not born? They are developed. Leadership success is not given; it is earned. Desirable talents are not received "all shiny"; they are discovered, trained, practiced and polished. Unless you have some definitely disqualifying trait, you can learn to be a leader in some field of Christian service.

What do you expect from yourself as a Christian? Are you investing your life and abilities in God's service? Are you using what God gave you and living up to His purposes for you? Yes, He has designed you for specific service and has equipped you accordingly. "Created in Christ Jesus unto good works, which God hath before ordained that we should walk in them." Ephesians 2:10

YOURS TALENTS

Every child of God has been given a gift or gifts, by the Holy Spirit that he might have a part in God's program.

YOUR RESPONSIBILITY

A wise Christian does not look with envy at the talents and accomplishments of others and excuse his own inactivity because he does not have those gifts. God does not hold you responsible for what you do not have, but He does hold you responsible for what you have. Do not hide your talents but use them for the Lord. It is well to acknowledge your actual limitations; then forget them. Concentrate on those talents or abilities and innate interest with which you have been blessed.

YOUR POSSIBILITIES

Gifts are given according to the needs of the Lord's works; hence they are manifold. Here are examples of talents and abilities and some ways in which they may be used in Christian service (church, outside Christian organizations, or the mission fields). For your consideration, take a pencil and check your abilities or interests.

- TEACHING — Sunday school, Vacation Church or Bible school; Bible clubs, released-time or evangelism classes, Christian day school.
- PREACHING — ministry, deputation, work, evangelism.
- ADMINISTRATION — president, superintendent, director, committee chairman, board member.
- COUNSELING — youth work, supervisor, camp work.
- JOURNALISM — church bulletin, editorial work; writer of plays, pageants, skits, study or inspirational material.
- ART — painting, poster and scenery making, interior decorating of church and Sunday School rooms.
- DRAMA — plays, pageants, tableaus, skits, voice choir, readings.
- MUSIC — solos, accompanying some solo leading, choir, orchestra.
- FRIENDSHIP — personal work, social or entertaining, visitation, host or usher.
- CONSTRUCTION — building, remodeling, making or repairing church furniture, handicrafts in clubs.
- SEWING — layettes and clothing for missionary projects, curtains and drapes for church and Sunday school rooms.
- COOKING — church dinners, luncheons, teas, banquets and snacks.
- MECHANICAL — church bus driver, special repair work, custodian.
- TECHNICAL OR CLERICAL — secretary, treasurer, librarian, research, recorder, visual aid director, memory work promoter.
- NURSING — cradle roll, nursery, first aid training in club work.
- ATHLETIC ABILITY — athletic teams, club work, recreation.

All gifts come to us undeveloped. If you are one who thought you had no gift, or you have not been concerned about serving God until now, pray for wisdom to discern and discover your gifts. You may need to ask the assistance of a good friend or a counselor who would be able to suggest your abilities from observation or discussion.

Offer your service in some needed spot that holds possible interest for you. Be open to any invitations, to assignments, to service which might help you find your gifts through experience. When you know of a talent, DEVELOP IT, TRAIN IT AND USE IT!! All the while, keep sensitive to other gifts which God may reveal.

Reaching the Youth of 21st Century Through Technology

Technology always has changed the world. Ever since we discovered fire and then the wheel, and more recently the DVD player and cell phone, new technology has been adjusting how we do life. Over the past couple of years the question has risen of whether youth leaders should join social media networks such as Facebook and Twitter as a means of reaching out to young people. It's hard to believe that at the time there was some question about whether it was a good idea. Initially, Facebook was populated mostly with college and high-school students. Facebook now has more than 250 million users worldwide, and more than two-thirds of all Facebook users are outside of college. Translation: It's *everywhere*.

Two years ago, joining Facebook and Twitter as a youth leader seemed like a pretty good idea. Now, it's a necessity not only for youth leaders; anyone who communicates with young people must realize Facebook is where they are. Refusing to join is like saying you want to do youth ministry but don't want to be around young people. Yet, there are still some who are holding out, those who say they don't have time to bother with "that stuff". We have to be willing to embrace what's new if we want to reach young people effectively. For instance, there is a noticeable shift among young people toward communicating mostly through text messaging. If you wanted to contact youth quickly, it became clear that you needed to text them. However, not all phones are equipped to send text messages. Upgrading to a new phone to communicate more effectively with your members provides great opportunity to connect. If Paul became all things to all men for the sake of the Kingdom, it's not too much of a stretch to say that as it relates to technology today, we have to do the same.

Having said that, technology doesn't have to own our lives either. There are ways to not allow social media to overtake your life such as to control the obsession to constantly update a Facebook status, or intentionally limiting the time spent there because it quickly can become a huge time waster. We also must help our young people control their obsessions with technology. The ubiquity not only of cell phones but also the ability of most of them to access the Web means youth will walk into youth group meetings with something specifically designed to distract them from whatever you're telling them. With understanding and grace, ask them to keep their phones turned off and in their pockets or purses for the duration of the evening.

Our youth live in the digital world, and the moments and hours they spend on their cell phones, the Internet, Facebook and texting shape their social and spiritual lives. Social networking is a really fun concept and a way to connect, advertise and reach literally hundreds of people. Of course, there are plenty of reasons to be cautious. Potential usage traps include the relatively innocuous narcissism that these sites can foster all the way to the dangerous worst-case scenario of a sexual predator who weasels his way into a young person's world. In addition, be careful at being so good at connecting with youth via technology that you become good for little else. Technology is great at conveying information, but youth need more than Christ information, they need Him embodied in their youth leader. This requires a flesh-and-blood person, and you can't be that through tweets, texts, wall posts or funny YouTube videos. Youth today live in cyberspace more than ever before; but online communication is no substitute for the one-on-one, deep connections youth are craving. After all, though it may be old-fashioned, those relationships are what being a youth leader is all about.

POLICIES, PROCEDURES & DUTIES

The Official International A.B.Y.P.U. Installation Ceremony Of Officers

INSTALLANT OFFICER:

Members of the International ABYPU, the selection of a new board of officers is an important event in the history of the Youth Department Our welfare and prosperity may be permanently affected by the actions of those whom you have chosen to serve as officers for the ensuing term. Before investing them with official authority we will invoke the blessings of God. Let us pray:

"Lord Jesus Christ, with love and reverence we invoke Thy blessing upon Thy children here assembled and grace to consecrate the labors we have met to perform. We commend to Thy care and guidance the officers elect, into whose hands we now repose the government of our Youth. Endow them with a just appreciation of the responsibilities they are about to assume; and may they ever be mindful that a Father's care is always over them and that Thy all-seeing eye is ever upon them, and may all our doings reflect honor upon Thy Holy Name, Amen."

Members of the ABYPU, you behold those who have been selected as officers to serve for the ensuing term. Do you still desire that they shall fill the position to which they have been elected? If so, let the Congregation answer, WE DO.

Officers elect, you will repeat after me the following: I solemnly and sincerely promise, in the presence of the members of the ABYPU, that I will, to the best of my ability, faithfully and impartially perform all the duties, belonging to the office, for which I have been selected. That I will conform to the By-Laws and the Constitution, and do all in my power to promote the welfare and prosperity of our International ABYPU.

_____, HAS BEEN ELECTED PRESIDENT for the ensuing term is fully aware of the important responsibility that rests upon him in the acceptance of this office, yet he is willing to assume it, in the hope that by the aid of co-workers and the favor of God, he will not prove unworthy of the high honor that has been conferred upon him.

Do you agree to do all in your power to promote the welfare of the youth and to enforce, to the best of your ability, all rules and regulations? Answer: I DO.

Members of the ABYPU, you have heard your President elect in the pledges he has made; do you promise to support him in the performance of his duties? If so answer, WE DO.

The office of President is one of great responsibility and it will require your utmost

attention. You should be courteous to all. You should set an example of good order and punctuality; for only by doing so can you expect similar attention from others.

_____, HAS BEEN ELECTED VICE PRESIDENT, for the ensuing term. You have heard the pledges made by the President; do you promise a faithful obedience to all those regulations? If so answer, I DO.

You are the assistant to the President in all their duties of their responsible charge, and in their absence will succeed to all their privileges and prerogatives; and to take the chair whenever they request. It is necessary, therefore, that you should make yourself familiar with the duties of that office, so that you may fill it with credit to yourself and honor to your co-workers.

_____, HAS BEEN ELECTED RECORDING SECRETARY for the ensuing term. Yours is a difficult and responsible charge. Failure or neglect on your part will complicate and embarrass all our proceedings, and give us a disgraceful record. It is your duty to note in proper order, the business of our meetings. The qualities that distinguish a good secretary are quick comprehension and prompt attention to business. Your records constitute the current history of the events of the ABYPU. The records you prepare will be conveyed to future generations and will be a monument by which your work will be remembered. Also you will prepare and submit to the General Executive Secretary, no later than thirty day following the General Annual Convocation, proceedings of the International ABYPU.

_____, HAS BEEN ELECTED CORRESPONDING SECRETARY for the ensuing term. Yours is a must needed service, to remind co-workers, early of contemplated activities. In addition, you shall keep record of all officers and names and addresses and shall attend to all correspondence.

_____, HAS BEEN ELECTED TREASURER for all the ensuing term. The proper preservation of our funds demand honesty and carefulness on the part of the treasurer. The money placed in your hands may be required at the most unexpected moment, or to meet necessary expenses. You are admonished to the strictest fidelity in the discharge of your important office, that the ABYPU may not be embarrassed in its efforts to meet necessary expenses.

_____, HAS BEEN ELECTED CHAPLAIN for the ensuing term. We recognize our dependence upon the source of all wisdom and grace and often invoke the blessing of our Lord upon our work. It will be your duty to lead us in our devotions and perform such other duties as are appropriate to your office.

_____, HAS BEEN ELECTED SERGEANT –AT-ARMS for the ensuing term. Yours is one of peace and message bearing. Admonishing you that upon your watchful care depends our security.

Members of this great Convocation such is the nature of all associations, that some must rule, and govern, and others submit and obey.

The officers whom you have selected to preside over your deliberations during this ensuing term, are I trust sufficiently conversant with the By-Laws and Constitution to avoid exceeding the powers with which you have entrusted them.

All things are now ready for the new officers to enter upon the proceedings of the new term. I now proclaim them regularly installed.

This ceremony may be used for a diocese or local union with proper substitution of terms.

INTERNATIONAL ARMOR BEARERS YOUNG PEOPLES' UNION CHURCH OF OUR LORD JESUS CHRIST OF THE APOSTOLIC FAITH, INC.

Constitution

ARTICLE I NAME

The name of this departments shall be the International Armor Bearers Young Peoples' Union of the Church of our Lord Jesus Christ, Incorporated.

ARTICLE II PURPOSE

The purpose of this department shall be to promote spiritual growth and heighten devotion, to provide instruction and training— biblical, doctrinal and secular, to enhance fellowship among the youth of this international organization, and to support the General Body in the attainment of national and international goals.

ARTICLE III MEMBERSHIP

Section 1.

The membership of this department shall be composed of local and diocesan Armor Bearers Young Peoples' Unions, the same agreeing to be governed by the decisions and mandates of this department.

Sections 2.

There shall be three classes of membership, each seeking to express the Christian faith in ways understandable to its age level:

- A. Ages three (3) to twelve (12);
- B. Ages thirteen (13) to seventeen (17);
- C. Ages eighteen (18) and over.

ARTICLE IV OFFICERS

Section 1.

The elected officers of this department shall be the President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, Chaplain and Sergeant-at-Arms. There shall be two appointed officers; Director and Assistant Director of the Children's Convention.

Section 2.

Standing committees with the exception of the Nominations Committee, ad hoc committees, and specialized staff consultants shall be appointed by the President who shall also appoint the parliamentarian.

Section 3. DUTIES OF ELECTED STAFF

A. The International President shall:

1. Serve as chief executive and as such, act as the chief spokesman in all matters concerning the department;
2. Preside at all meetings of the General Assembly unless such responsibility is designated to another officer;
3. Administer, coordinate, and supervise the activities programs, projects, personnel and general operations of this department;
4. Develop leadership training programs and projects for diocese and local unions;
5. Appoint qualified staff to assure an efficient operational department;
6. Enhance the spiritual well-being of the Union;
7. Devise and maintain a financial system which assures support of national and international goals and coordinated projects of the International Congress;
8. Participate and cooperate with the International Congress President in all matters which require resources of the International Armor Bearers Young Peoples' Union to effectively deal with objectives and programs which are identified and International Congressional projects;
9. Visit diocesan and local unions upon their request;
10. Serve as a consultant to diocesan presidents.

B. The Vice-President shall:

1. Assume the duties of the President in his absence, incapacity, death or unwillingness to serve;
2. Assist the President in planning for the International Convocation and all other duties assigned;
3. Visit diocese and local unions upon their request;
4. As directed by the President, be responsible for major program input into the International Congress, such as leadership workshops.

C. The Recording Secretary shall:

1. Attend regular meetings of the department, as well as special meetings, duly called, record or have recorded the proceedings of these meetings;
2. Maintain accurate and permanent records;
3. Keep on file all reports of committees;
4. Provide copies of all minutes to the president for his signature three weeks after the meeting shall have ended, especially minutes of the International session, so that the same is duly recorded in the official International Minute Book;
5. Assist the President in planning agendas;
6. Co-sign checks drawn on the account(s) of the Union when the President is unavailable;
7. Perform whatever other secretarial and staff duties which may be assigned by the President.

D. The Corresponding Secretary shall:

1. Keep accurate up-to-date lists of names, addresses, and telephone numbers of all international, diocese, and local officers and staff;
2. Keep an accurate up-to-date mailing list of churches;
3. Be responsible for all official correspondence;
4. Send out correspondence within ten days after being directed by the President;
5. Coordinate registration during international meetings.

E. The Treasurer shall:

1. Be custodian of all funds which shall be safely deposited in a checking or savings account within his state of residence, in the name of the International Armor Bearers Young Peoples' Union of the Church of our Lord Jesus Christ of the Apostolic Faith, Inc.;
2. Keep accurate permanent records of finances, including income and expenses, and real property held by the Union;
3. Disburse funds at the direction of the President;
4. Provide a complete, written financial report during the International Convocation, with copies available to all interested members. This report shall be forwarded to the General Secretary, Church of our Lord Jesus Christ, Inc. within sixty days of the close of the International meeting for inclusion in the official minute book;
5. Serve as chairman of the Finance Committee;
6. Work with the President in preparing a fiscal budget;
7. Co-sign all checks drawn on the account(s) of the Union along with the signature of either the President or the Recording Secretary.

F. The Chaplain shall:

1. Open and close all meetings with prayer;
2. Set the spiritual tone of all meetings with the quality of worship he brings to all sessions;
3. Work with diocesan chaplains in providing inspirational devotions at annual meetings;
4. Submit meditations and prayers for publication when necessary;
5. Work with the total chaplaincy program of the International Congress in bringing about a deeper sense of spiritual awareness;
6. Perform all other duties as may be assigned by the President.

G. The Sergeant-at-Arms shall:

1. Maintain order and the general decorum of sessions;
2. Insure the physical comfort of the membership during the session by his attendance to physical condition and arrangements at the meeting.
3. Perform all other duties as may be assigned by the President.

Section 4. DUTIES OF APPOINTED STAFF

A. The director of the Children's Convention shall:

1. Administer and coordinate programs, projects and other activities of children of the ages of three through twelve;
2. Appoint qualified staff in consultation with the International President and supervise the same;
3. Develop training programs for prospective directors and assistant directors at the diocesan level;
4. Promote an atmosphere of spiritual growth and development for children.

B. The Assistant Director shall:

1. Assist the Director in planning, administering and supervising the programs, projects, and activities of children of the ages three through twelve;
2. Assume the duties of the Director in the absence, incapacity, death or unwillingness to serve of the Director;
3. Develop, collect, and purchase materials for registering children at the annual meetings;
4. Serve as instructor and custodian of children in the session;
5. Perform all other duties as may be assigned by the Director or International President.

C. The Parliamentarian shall:

1. Be skilled and experienced in parliamentary procedure and practice, as outlined by the Robert's Rules of Order,
2. Thoroughly familiarize himself with the rules of the Union;
3. Give advice to the President and any other member when requested;
4. Call to the attention of the president any error in procedure which might impact upon the whole assembly.

Section 5. TERM OF OFFICE

1. The officers of this department shall be elected by the membership.
2. The term of office shall be three (3) years.
3. Officers shall hold no more than one international office at a time, and no officer shall be eligible to serve more than two consecutive terms in the same office;
4. No person shall be elected to office who is thirty-five years of age or over. However, if a person becomes thirty-five years of age while in office, he or she may complete that term of office.

ARTICLE V QUALIFICATION OF OFFICERS

Section 1. GENERAL QUALIFICATIONS

All officers duly elected and appointed must have the experience of Acts 2:4 and 2:38. They must lead exemplarily lives of Apostolic Christians within the secular community as well as the church. They must be actively involved in the union and must not be over thirty-five years of age. Additionally, they must be a member in good standing, for not less than two years, of a local church which has been a member of the Church of our Lord Jesus Christ, Inc., for at least three years.

Section 2. SPECIAL QUALIFICATIONS

- A. The President shall have demonstrated ability in administration and program coordination and be knowledgeable of national church law, policies and procedures of the Executive Organization of the Church of our Lord Jesus Christ, Inc., the International Congress and the International Armor Bearers Young Peoples' Union.
- B. The Vice-President shall possess all of the qualifications for the office of President
- C. The Recording Secretary shall possess good clerical and office skills and be especially adept at organizing and retrieving pertinent information and documents.
- D. The Corresponding Secretary shall be an efficient typist, organizer and record-keeper of all official correspondence and shall strive earnestly to bridge any and all written communication gaps among the international constituency.
- E. The Treasurer shall be proficient in bookkeeping and accounting and shall use these skills effectively in this office for keeping accurate records.
- F. The Chaplain shall possess the ability to lead an effective worship and devotional service.
- G. The Sergeant-at-Arms shall be firm yet understanding and compassionate and possess the maturity to maintain the dignity and order of the assembly at all times.
- H. The Director and Assistant Director of the Children's Convention shall be persons having administrative ability and some training in early childhood development.

ARTICLE VI NOMINATIONS AND ELECTIONS

Section 1. NOMINATION COMMITTEE

A. Selection

1. There shall be a committee designated to handle nominations and elections consisting of (7) persons.
2. They shall be elected by the General Assembly of the International Armor Bearers Young Peoples' Union of the Church of our Lord Jesus Christ, Inc.
3. Their term of office shall be for three (3) years.
4. A member may not be eligible for re-election in the same year that his current term expires.

B. The Nomination and Election Committees shall elect its own chairman.

C. This Committee shall:

1. Meet to select candidates for vacancies of office;
2. Develop a roster of candidates eligible for office and aid the President in the appointment of staff personnel;
3. Work with the local union in identifying leadership;
4. Be impartial regarding the issues of election and its candidates.
5. To select at least (2) candidates for each office in the regular elections;
6. Provide candidates who are representative of the Union in both geographical and leadership abilities;
7. Present the roster of candidates or the International Union two (2) months prior to the session in which elections are to be held;
8. Accept nominations from local unions no later than three (3) months prior to the election.

D. The use of nominations from the floor at the election meeting of the General Assembly shall not be permitted, except when the Nomination Committee does not act according to the mandates of this provision.

Section 2. ELECTIONS

- A. Elections shall be held through printed ballot made available to each member at the General Session, listing all nominees as referred in Article VI; or by use of a rented voting machine which shall have the name of each candidate affixed in an appropriate position.
- B. All registered delegates shall be entitled to one vote in the elections.
- C. Votes shall be counted by the Nomination and Election Committee who shall certify those duly elected.
- D. Election shall be based upon a plurality vote with a run off in case of a tie vote.

- E. A member may challenge an election for irregularities that may affect the outcome of the election. Such an appeal must be submitted in writing prior to the conclusion of the business session and must be given to the International President, Nomination and Election Committee, and the Apostle to the Youth Department for resolution. Any person or persons involved and standing to benefit from said contested election shall be prohibited from participating in the resolution of such matters.

ARTICLE VII RESIGNATION, REMOVAL AND VACANCY

Section 1. ORDER OF SUCCESSION

In cases of vacancies arising out of an unwillingness to serve, death, resignation, removal, incapacity, or withdrawal from the National Body, these vacancies shall be filled by the Executive Committee, except in the case of the International President whose office shall automatically be filled by the Vice-President.

Section 2. REMOVAL FROM OFFICE

Procedures for removing a person from office shall be for cause in accordance with the standards of performance and of Christian living as outlined by the Discipline Book of the Church of our Lord Jesus Christ of the Apostolic Faith, Inc., and shall be effected in accordance with Robert's Rule of Order, Revised and the Discipline Book.

ARTICLE VIII TIME OF MEETING

Section 1.

The regular annual meeting of the General Assembly of the Union shall be held on the day or days so provided by the National Convocation of the Church of our Lord Jesus Christ of the Apostolic Faith, Inc.

Section 2.

A quorum for the transaction of business shall consist of one half of the registered delegates present.

Section 3.

The order of business shall be:

- A. Registration of Delegates
- B. Devotions
- C. Official Opening Apostle of the Youth Department
- D. Roll Call of Officers
- E. Reading and approval of minutes
- F. Appointment and /or Review of Committee

- G. Reports of Officers
- H. Report of Standing Committee
- I. Report of Special Committee
- J. Report of Local and Diocesan Unions Unfinished Business
- K. New Business
- L. Acknowledgements
- M. Noon Recess
- N. Evening Workshops
- O. Reports of Committees
- P. Evening Devotions and Activities
- Q. Address by International President
- R. Announcements
- S. Adjournment

Section 4.

The executive officers shall meet at a designated time and place determined by the International President during the International Congress to confirm all plans for the General Annual Meetings in August.

**ARTICLE IX
FINANCE**

Section 1. MEMBERSHIP DUES

The following annual dues are payable at the International Convocation:

- | | |
|------------------------------------|---------|
| A. Ages three through twelve | \$.75 |
| B. Ages thirteen through seventeen | \$ 1.00 |
| C. Ages eighteen and up | \$ 2.00 |

Section 2. INTERNATIONAL REPRESENTATION FEE

- | | |
|-----------------|----------|
| A. Local Unions | \$ 10.00 |
| B. Dioceses | \$ 20.00 |

Section 3. INTERNATIONAL TEN PERCENT (10%)

Each local union and each diocese shall represent in the General Annual Session of the International Armor Bearers Young Peoples' Union with ten percent (10%) of their yearly offering. This ten percent (10%) excludes offerings for speakers, Presidents and other officers.

Section 4. INTERNATIONAL PRESIDENT

- A. The local and diocese unions shall appropriate an annual love offering for the President.
- B. It shall be the responsibility of the local or diocese to defray the cost of having the President, or an executive officer whom he shall designate, visit said union.

Section 5. INTERNATIONAL REGISTRATION AND RESPONSIBILITIES

- A. Income may be received through registration of delegates at the annual meetings or through other activities or projects not conflicting with policy.
- B. Financial obligations, support of international goals, appropriations to the International Parent Body for education and Foreign Mission shall be met through this system of finance.

ARTICLE X COMMITTEE

Section 1. STANDING COMMITTEES

A. Registration

This committee which shall consist of five persons, shall be responsible for registering all delegates who attend, shall accurately record all information on delegates and shall submit a complete report, including financial, to the president or the Corresponding Secretary.

B. Banner

The Banner Committee shall consist of six persons with three persons working exclusively to judge local reports while the other three shall judge diocesan reports exclusively. A determination is to be made regarding:

- 1. First place report
- 2. Second place report
- 3. One honorable mentioned report.

These decision shall be written and submitted to the President one half hour prior to the awarding of banners.

The criterion for awarding banners shall be:

1. Format for Determination of Banners:

The following categories and percentages shall be used in awarding, both local and diocese banners where applicable:

Attendance	30%
Finance	20%
Accuracy of Report	15%
Spiritual Report	25%
Total	100%

2. Local and Diocese Banners

- a. Attendance - deals with the average number persons attending your regular meetings. This figure is compared with your average of the previous year. On the

level of the Diocese, this includes the number of unions within that Diocese compared to the number reporting.

- b. Finance - includes that total Financial Section on the Report Blank. A comparison is made with your report of the previous year.
- c. Accuracy of Report - deals with the accuracy and adequacy of information on your report blank now being submitted as compared to one submitted fast year. This area also includes neatness and how properly prepared the report is.
- d. Spiritual Report - deals with the direct efforts by the ABYPU apart from the program of the church to wins souls to Christ through outreach programs and other religious activities. This includes the number of persons baptized and saved as a result of these direct efforts. Your spiritual report should also include special activities of the union within the church as well as within the community which have had far-reaching spiritual effect upon the lives of those who were served and are being served.
- e. Eligibility Requirements - In order to be a candidate receiving a banner, your report blanks are due on or before the conclusion of the morning business session.
- f. Format for Completing Report Blanks - Please review latest edition of the Guide and Handbook.

C. Resolution

This committee shall accept all written resolutions, screening them to determine their appropriateness in terms of their constitutionality, repetitiveness, and relationship to the stated desire of the assembly. It shall also initiate its own proposals where such enhances the total operational program of the union.

D. Finance

The Finance Committee shall receive and accurately report all funds received during the convocation. It shall make recommendations regarding the International budget and other financial matters.

Section 2. SELECTION, DURATION AND MEMBERSHIP

In forming all committees, the President shall consider the competency, availability, and cross representation of states and countries. The chairman of each committee shall be appointed by the President, unless otherwise stated. Each committee shall consist of at least five persons who shall serve for a three year term. They may succeed themselves, if reappointed.

ARTICLE XI MISCELLANEOUS

Section 1. LOCAL

- A. Each pastor shall organize or cause to be organized a union within his church having officers as set forth by Article IV of the Constitution;

- B. Each union shall be organized on various age levels as set forth by Article III of the Constitution;
- C. The local president is responsible to the diocese President in fulfilling diocese and international obligations and directives;
- D. The local union shall be personally responsible for International Banners and shall properly display them at meetings. Banners must be returned to the Convocation and placed on display at the beginning of the General Session. Failure to do so will result in an automatic fine of \$5.00.

Section 2. DIOCESE

- A. Each Diocese Bishop shall organize or cause to be organized a Diocese Armor Bearers Young Peoples' Union with elected officers as set forth by Article IV of this Constitution. The union is to be given sufficient time in the Convocation to hold a Diocese Session;
- B. Each Diocese President shall visit the unions within his diocese during the year and shall be held responsible for the work of the diocese. Travel expenses shall be defrayed by the local union;
- C. The Diocese President receives written instructions regarding International obligations and goals from the International President and must submit the same in writing to local presidents and unions within ten days after receiving such communications;
- D. The Diocese President shall serve as a consultant to local presidents and shall interpret International policy to same;
- E. Each Diocese shall send the President to all International Youth Meetings and where possible a delegate;
- F. The President shall report on the work of the diocese in the International Meeting;
- G. Each Diocese President shall submit to the International Corresponding Secretary or the President an accurate list of names, addresses and telephone numbers of all local presidents as well as accurate addresses of local churches at the Convocation. Any change in office of all local president must be submitted to the International Union by December 1;
- H. It shall be the duty of the incumbent Diocese President to submit to the International Corresponding Secretary or President the name of the New Diocese President on or before December 1;
- I. The general assembly of the Diocese shall set its own representation fees;
- J. The Diocese shall be personally responsible for International Diocese Banners and shall properly display them at meetings. Banners must be returned to the convocation and placed on display at the beginning of the General Session. Failure to do so shall result in an automatic fine. The criterion for the awarding of Banners or Trophies will be the same as that which is set forth in Article X, Section 1, B, 1-3.

Section 3. INTERNATIONAL

- A. The Guide and Handbook shall be the official guide of all unions and shall be in the possession of each member - local, diocese, international. The guide shall be printed in volumes at regular five 5 year intervals in order to provide for any organizational changes, Constitutional Amendments, and relevant materials on youth work;

- B. The Discipline of the church organization is to be taught at local churches every six weeks so that all will become knowledgeable as to what we believe;
- C. The three year term of office provision shall become effective at the conclusion of the 1980 General Annual Convocation of the Church of our Lord Jesus Christ of the Apostolic Faith, Inc.
- D. Officers and staff appointed or elected to the International shall demonstrate verifiable competence on the diocesan, district, (if applicable), and local levels. Officers and staff appointed or elected to the Diocesan shall demonstrate verifiable competence on the local and district levels.

RESOURCES & INFORMATION

PREPARING A BUDGET

In program planning, the budget has arbitrarily been placed at the bottom of the list. However, a good budget is necessary for the effective operation of any program. One should be careful not to limit the budget to financial considerations alone. There may be occasions when a program will not involve any cash expenditures. But there may be a need for the budgeting of man-hours in order to achieve the goal desired.

Budget defined: The budget is a financial statement of estimated income and expenses for a given period of time. It is the cost of operation.

Why the budget? A budget should be nothing unusual. Most of us who have and support families or ourselves exist on some type of budget. One is able to anticipate future emergencies while not forgetting about the present.

A good budget can be evaluated in three areas:

1. Does it provide for present needs in a comfortable way?
2. Does it profit from prior mistakes such as over-expenditures, under-spending, and omissions?
3. Does it anticipate future emergencies and projects?

Consider the budget as an integral part of any well-planned program or project. A good budget must be a balanced one. Income must equal expense.

Steps To A Good Budget

1. Determine the period of time involved.
2. Review last year's and receive this year's data and changes.
3. Construct a list of income(s).
4. Construct a list of expenses.
5. Does income equal expenses?
6. Does the budget conform to the original goals?
7. Have the final draft prepared.
8. Officially submit the budget for approval.
9. Evaluate the budget.

THE INTERNATIONAL ABYPU POEM

God wants the boys, the merry, merry boys,
The noisy boys, the funny boys, the thoughtless boys;
God wants the boys with all their joys,
That He as gold may make them pure,
And teach them trials to endure,
His heroes brave He'd have them be.
Fighting for truth and purity,
God wants the boys!

God wants the happy-hearted girls,
The loving girls, the best of girls, the worst of girls
God wants to make the girls His pearls,
And so reflect His holy face,
And bring to mind His wondrous grace.
That beautiful the world may be,
And filled with love and purity,
God wants the girls!

MISCELLANEOUS

A. COOLJC International Events and Observances

1. International Convocation — the annual coming together of all officers and members of the Church in the month of July.
2. The Planning Session — meeting in the month of June for the discussion of International affairs, for Biblical Exhibition and fact- finding programs, and making plans for the International Convocation.
3. International Congress — the annual coming together of the ABYPU and Sunday School held on the Thursday through Saturday following Easter.
4. Founder's Day — commemorates the founding of the church; celebration begins in the latter part of April and culminates with a celebration on May 5, birthday of the Founder.
5. Women's Council — annual coming together of all women of the Church to rally for International goals in the month of October.

B. COOLJC Diocese Events

Diocesan Convocation — meeting of all churches within the diocese to report spiritual and financial progress; meets quarterly or semi-annually. Rallies, contests, and other events are held at the diocese's discretion.

C. COOLJC Educational Institutes

1. Church of Christ Bible Institute 2081 Adam Clayton Powell, Jr., Blvd., New York, N.Y.
 - a. Member of the Evangelical Teacher Training Association. Offering classes in residence and through correspondence. Individual churches can be designated extension schools through application.
2. William L. Bonner School Theology, Columbia, S.C.
 - a. Fully accredited school of theology offering and conferring degrees.
3. R.C. Lawson Institute located in Monrovia, Liberia, Africa: academic, religious and philanthropic.

D. COOLJC Official Organ

The Contender for the Faith, a magazine published annually by the church, outlining the activities of the churches throughout the International Body.

E. Identification with the Church of our Lord Jesus Christ

Whenever asked in what church organization is your membership, care should be taken to state the full name — The Church of our Lord Jesus Christ — lest it be mistaken for other organizations bearing similar names, but whose doctrines are somewhat different. Whenever asked of what faith it is the Apostolic Faith — i.e., the principles, doctrines, and faith of Jesus Christ as taught by His holy apostles. Do not use such terms as "Pentecost," "sanctified," or "holiness" in describing your faith. Holiness is the standard of the Apostolic Faith; sanctification is a process whereby the indwelling Spirit, working within the individual, sets him aside from worldliness and He may use him to His glory; and Pentecost, originally a Jewish festival, is simply the day on which the Holy Spirit was given although it is true that Spirit-filled people commonly use the term in speaking of the festival movement through holiness which began in this country in 1901. It is necessary at all times to be ready to give an intelligent answer to all inquiries about your religious belief. (See 1 Pet. 3:15.)

It should be made clear that the Church of our Lord Jesus Christ does not teach that, if one is not a member of its organization, he is not a member of Christ's spiritual, invisible and universal. Far be the thought! "The Lord knoweth them that are His." (2 Tim. 2:19). Bishop Lawson disassociated himself from the Pentecostal brethren to the end that he might preach with freedom the Apostles' doctrine as God revealed it to him. The Church of our Lord does hold, however, that all who have met the requirements of Jesus, as taught by His disciples (see John 3:5 and Acts 2:38); and walk daily in accordance with His word, are members of the Body of Christ. Whoever they are, wherever they are, Jesus, the Head of the Body, knows. The Church of our Lord is primarily concerned with winning souls into the "organism" (the Body of Christ). The Church, will however, invite new believers to come into the "organization" that through fellowship with the people of God more experienced in the way of the Lord, they may grow in grace and in the knowledge of Jesus Christ.

F. ABYPU Business Meetings

The local ABYPU president should call business meetings as often as needed. In addition to business procedures, issues like the conduct of YP during their weekly meetings, and other shortcomings which should not be spoken of before a mixed congregation, should be brought to attention. Presidents should not neglect to ask the pastor's presence in the more important meetings.

G. ABYPU Advertisement

Every state and local ABYPU should have a banner.

H. ABYPU Colors

Blue and Gold

I. Essentials for a Prepared President

1. Holy Bible, preferably one with reference and concordance. Recommended: The Thompson Chain Reference Bible, The Schofield Reference Bible.
2. Discipline Book
3. ABYPU Guide and Handbook
4. Contenders for the Faith: in addition to all the other copies, the president should have an addition for each years he has been in office, with special marks and notations in the Young People's Section.
5. Roberts Rules of Order (Revised)
6. Personality Development Books
7. Keys for Leaders



INTERNATIONAL ARMOR BEARERS YOUNG PEOPLE'S UNION

CHURCH OF OUR LORD JESUS CHRIST OF THE APOSTOLIC FAITH, INC.

Bishop Matthew A. Norwood, Presiding Apostle, Bishop James A. Maye, Apostle to the Youth

Bishop W.L. Bonner, Chief Apostle, the Late Bishop R.C. Lawson, Establishmentarian

DIOCESE ABYPU REPORT TO THE INTERNATIONAL ABYPU

Convocation #: _____ International President: _____

City of Convocation: _____ Date: _____

Name of Diocese: _____ Diocesan Bishop: _____

Diocesan President: _____

Diocesan President Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Alternate Telephone: _____

Email Address: _____ Alternate Email Address: _____

Number of Local Unions in Diocese: _____ Number of Local Unions Reporting this Year: _____ Number of New Unions: _____

Months & Weekends of Meetings: _____

FINANCIAL SECTION

Grand total of all monies raised this year	\$	_____
Grand total of all monies raised last year	\$	_____
Monies eligible for International 10%	\$	_____
<i>Total International 10%</i>	\$	_____
International 10% Sent in Prior to Convocation	\$	_____
International 10% Submitting with this Report	\$	_____

International ABYPU Representation Fee (\$25.00)

Love Offering to International President (min. \$25.00)

TOTAL MONIES: _____

Sent in prior to Planning Session:

TOTAL MONIES NOW REPORTING WITH THIS BLANK

**A WRITTEN SPIRITUAL/ACTIVITY REPORT AND A
DIOCESAN CHURCH ROSTER MUST BE SUBMITTED WITH THIS BLANK**

Instructions for the Diocese Report

(Revised May 2011)

Instructions and explanations for line items on the Diocese Report found at www.abypu.com



Convocation

The number of the current annual Convocation. The 2011 Convocation # is 92nd.

International President

Enter the name of the current International ABYPU President, Elder Abraham Belanger (2010-2013).

City of Convocation

Location of the 2011 International Convocation – Baltimore, Maryland.

Date

Date you are submitting your report.

Name of Diocese

The name of your diocese.

Diocesan Bishop

The name of your Diocesan bishop.

Diocesan President

The name of your current Diocese ABYPU president.

Diocesan President Address, City, State, Zip

Complete mailing address for your Diocesan ABYPU president.

Telephone, Alternation Telephone, Email Address, Alternate Email Address

The telephone number and email address, and alternate telephone number and email address for your Diocesan ABYPU president.

Number of Local Unions in Diocese

Report the total number of local unions (from local churches) in your diocese.

Number of Local Unions Reporting this Year

Report the total number of local unions (from local churches) that are submitting reports to the International ABYPU this year.

Number of New Unions

Report the total number of local unions established in your diocese since May 17, 2010.

Months and Weekends of Meetings with Description

State the month and weekend of all Diocesan ABYPU meetings held since May 17, 2010; i.e. November 2010 – ABYPU Day/Sessions at Diocese Meeting; March 2011 – Diocesan ABYPU Choir Concert.

FINANCIAL SECTION

Yearly dates determined by the start of COOLJC's Planning Session.

Grand Total of All Monies Raised This Year

Record the total amount of money raised by your Diocese ABYPU, regardless of purpose, since the start of last year's COOLJC Planning Session to the start of this year's Planning Session (May 17, 2010 to May 16, 2011).

Grand Total of All Monies Raised Last Year

Report the total amount of money raised by your Diocese ABYPU, regardless of purpose from May 18, 2009 to May 17, 2010. This should match the amount reported on last year's report as the total monies raised that year.

Monies Eligible For International 10%

Report the total amount of monies eligible for International 10%. This is the amount of monies raised this year, minus speakers' offerings, offerings for the diocesan president or other officers.

Total International 10%

Record 10% of amount eligible for International 10% (i.e. if total amount eligible is \$1,000, then the total International 10% is \$100).

International 10% Sent In Prior to Convocation

Record the amount of the total International 10% that was sent in to the International ABYPU before the Planning Session.

International 10% Submitting with this Report

Record the amount of the total International 10% that is being submitted with this report.

International ABYPU Representation Fee (\$25.00)

Record the amount you are giving for International ABYPU Representation Fee, required for every functioning Diocese ABYPU. The current fee is \$25.00.

Love Offering to International President (min. \$25.00)

Record the amount of the love offering given to the International ABYPU president with this report. The requested minimum offering is \$25.00.

Total Monies Sent In Prior to Planning Session

Record the amount of all report monies sent in to the International ABYPU before the Planning Session.

Total monies now submitting with this report

Record the total amount of monies being submitted with this report. This should be the sum of the following items:

- *International 10% submitting with this report*
- *International ABYPU representation fee*
- *Love offering to International President.*

SPIRITUAL/ACTIVITY REPORT

A typed spiritual report in essay form recounting all of the Diocese ABYPU activities and their results. There is no minimum or maximum requirement.

Submit your report in person at the Planning Session; by mail to COOLJC ABYPU, 11930 201st Street, St. Albans, NY 11412; or online at www.abypu.com

If any questions, contact Sister Seneca Alston, International ABYPU Recording Secretary: intlrecordingsecretary@abypu.com.



INTERNATIONAL ARMOR BEARERS YOUNG PEOPLE'S UNION

CHURCH OF OUR LORD JESUS CHRIST OF THE APOSTOLIC FAITH, INC.

Bishop Matthew A. Norwood, Presiding Apostle, Bishop James A. Maye, Apostle to the Youth
Bishop W.L. Bonner, Chief Apostle, the Late Bishop R.C. Lawson, Establishmentarian

Convocation #: _____ International President: _____

City of Convocation: _____ Date: _____

Name of Local Church: _____

Name of Church Diocese: _____

Local ABYPU President: _____

Local Pastor: _____

Church Mailing Address: _____ Local ABYPU President's Mailing Address: _____

Church Telephone: () _____ Local President Telephone: () _____

Church Email: _____ Local President Email: _____

No. of Scheduled ABYPU Services and Activities Held
this year (May 17, 2010 to May 16, 2011): _____ No. of Members: _____

Average Attendance at
Services and Activities: _____ This year: _____ Last year: _____ New Members: _____

FINANCIAL SECTION

Grand total of all monies raised this year	\$	_____
Grand total of all monies raised last year	\$	_____
Monies eligible for International 10%	\$	_____
<i>Total International 10%</i>	\$	_____
International 10% Sent in Prior to Convocation	\$	_____
International 10% Submitting with this Report	\$	_____
International ABYPU Representation Fee (\$15.00)	\$	_____
Love Offering to International President (min. \$25.00).....	\$	_____

ABYPU Group Money

No. of Members—Age Grouping					
_____	3 – 12	@ 1.50	per member	\$	_____
_____	13 – 17	@ 2.00	per member	\$	_____
_____	18 and up	@ 2.50	per member	\$	_____
TOTAL # MEMBERS	TOTAL GROUP MONEY			\$	_____

Special Project Money: (_____) \$ _____

TOTAL MONIES NOW SUBMITTING WITH THIS REPORT.....\$ _____

**A WRITTEN SPIRITUAL / ACTIVITY REPORT MUST BE SUBMITTED WITH THIS REPORT
LOCAL ABYPU REPORT TO THE INTERNATIONAL ABYPU**